



Whitefield Building Application

Read the Building and Development Ordinance for information necessary to complete this application

Article 8: Classification of Projects

Article 9: Procedures for Development Review

Article 10: Standards

SECTION 1: APPLICANT

Name: _____ Phone #: _____

Mailing Address: _____

Town: _____ State: _____ ZIP: _____ Email: _____

SECTION 2: PROPERTY OWNER (if different from applicant)

Name: _____ Phone #: _____

Mailing Address: _____

Town: _____ State: _____ ZIP: _____ Email: _____

SECTION 3: PROPERTY INFORMATION

Street Address of proposed project: _____

Tax Map #: _____ Lot #: _____ Size of Property (acres): _____

Road Frontage: _____ ft. Is the property currently undeveloped? Yes: ___ No: ___

Is the proposed project located on property in the Shoreland Zone? Yes: ___ No: ___

If yes, list district:

Limited Residential: _____

Resource Protection: _____

Limited Commercial: _____

Stream Protection: _____

If yes, a Shoreland Zone Application is also required. The Shoreland Zone application is available at the Whitefield Town Office or on the Town website. www.townofwhitefield.com

Is the proposed project on property in a special flood hazard area, Zone A, as identified by FEMA?

Yes: _____ No: _____

If yes, provide the Flood Insurance Rate Map (FIRM) number: _____

Was the property recently purchased? Yes: ___ No: ___ Date Deed Recorded: _____

Describe types and sizes of any structures on the property: _____

SECTION 4: ROAD STATUS

Is this a: Town Road:___State Road:___Private Road:___

If you require a new driveway and the property is on a MDOT Road (Routes 17, 126, 218 or Cooper Road) you must apply for an entrance permit from MDOT. Submit a copy of the permit with this application.

New driveways on the other roads in Whitefield are permitted through the Whitefield Road Commissioner.

Is a culvert needed? Yes:___No:___ If yes, consult with Road Commissioner

SECTION 5: PROPOSED PROJECT

New Single-Family Residence:___ Accessory Dwelling Unit:___
Addition:___ Change of Use:___
Demo / Replacement:___ Other:___
Commercial or Industrial that is less than 320 Square Feet:___

Is the structure in an Approved /Recorded Subdivision? Yes:___No:___

Name of Subdivision:_____

Date of Subdivision approval /recording:_____

SETBACKS OF PROJECT (Distance in feet)

From Road:_____ Rear Property Line:_____

Right Property Line:_____ Left Property Line:_____

Shoreland Zone, Stream or Mapped Wetland:_____

Description of what you are building:_____

Measurements of structure:
Length:_____ Width:_____ Square Footage:_____ Stories:_____

Will the type of structure(s) be: Stick Built:_____ Modular/Manufactured:_____

Mobile Home:_____ Other (describe):_____

When do you propose to start project?_____

Approximate finish date?_____

Describe in detail the purpose of the proposed project. Describe the specific project including land clearing, proposed activities and the proposed structures and the relationship to existing activities and structures. If permitting or other applications from local, state or federal are required please list and attach copies.

Description: _____

SECTION 6: SEWAGE DISPOSAL, WATER SUPPLY, PLUMBING

Is there an existing Septic System on the property? Yes:___No:___

If not, attach an HHE 200 Form prepared by licensed evaluator for the new system.

Number of wells on property: Dug:___Drilled:___

Will new wells be constructed? Yes:___No:___

All new residential construction requires a plumbing permit issued by the local plumbing inspector. Also, expansions or new plumbing and modifications to the existing plumbing require a permit from the local plumbing inspector.

SECTION 7: SITE SKETCH

PLEASE SHOW THE FOLLOWING DRAWN TO SCALE.

1. Map of property
2. Show Lot Lines
3. Setback Distances of structures from property lines of abutters
4. Setback Distance of structures from center line of the road
5. Setback Distances of structures from water bodies.
6. If the property is in the Shoreland Zone, please note the distance of the proposed project from upland edge of Shoreland Zone.
7. If the property has stream(s) or mapped wetland areas, please note the distance of the upland edge of the stream(s) and/or wetlands from the proposed project.
8. Location of Existing Buildings, Structures, including Well(s) and Septic Systems and Utilities, showing distances between all.
9. Driveways, Access Roads or Right of Ways
10. Proposed New Structure(s)
11. Names and locations of the abutting property owners

SECTION 8: WAIVER:

Are you requesting a waiver(s) of any of the requirements of this application?

Yes:___No:___

If yes, the Waiver Request Application is required to be submitted with this application. Waiver Request Applications are available at the Whitefield Town Office or on the Town website www.townofwhitefield.com

SECTION 9: APPLICANT or AGENT’S SIGNATURE:

To the best of my knowledge, I certify that all the information in this Building Application is accurate and complete. I agree to comply with the Town of Whitefield Ordinances. I understand that no work should commence until this form has been approved by the Code Enforcement Officer. If the Code Enforcement requires more information, or a different form of application, they will contact me in writing.

Any deviation from these plans will require an amendment to this application. Permission is granted to Code Enforcement Officer to make necessary inspections during construction.

Incomplete Applications cannot be approved, and you will be notified in writing to provide missing information.

The project must be at least 15% complete within one year of the approval date. If the work does not reach 15% completion within one year, a new Building Application will be required.

Once a new residential structure has been completed, an inspection for, and a Certificate of Occupancy must be issued by the CEO.

Signature of Owner /Applicant:_____

Printed Name:_____ Date:_____

I hereby certify that the work proposed in this application is authorized by the owner and that I have been authorized by the owner to make this application.

Signature of Owner’s agent:_____

Printed Name:_____ Date:_____

THANK YOU FOR PROVIDING ALL THE INFORMATION REQUESTED

If you need assistance, contact the Whitefield Code Enforcement Officer, the Planning Board Chairperson or the Town Office. Contact information is available on the Town website or in the Town Report. To review the Town of Whitefield Building and Development Ordinance or other information on the Town’s Ordinances go to the Town of Whitefield website. www.townofwhitefield.com